

Accreditation of Occupational Safety and Health Practitioners

Under Rule 1030 of the Occupational Safety and Health Standards as amended by Department Order No. 16, Series of 2001, the Accreditation of Practitioners, Consultants and Organizations on Occupational Safety and Health (OSH) is issued to OSH Personnel and Training Organizations to assist the Department in instituting new and update existing programs to ensure safe and healthful working conditions in all places of employment (Art. 162, Book IV, Title I, of the Labor Code of the Philippines, as amended).

Client/s/ Applicants/s

- a. Qualifications of Practitioners who are qualified to practice OSH in the Philippines:
- i. Must have completed the prescribed 40-hour Basic Occupational Safety and Health Training Course from DOLE accredited or recognized organizations.
 - ii. Must have relevant experience in occupational safety and health. Three (3) years experience is required if applicant is duly licensed, four (4) years experience, if graduate of any 4 or 5 years college course without license, and ten (10) years experience if college undergraduate.

Relevant experience shall mean actual work experience on OSH or a combination of actual work experience and attendance or participation in various trainings, seminars and other related learning processes.

Requirements

For Accreditation as OSH Practitioner for New Application (Use/Attach Form DOLE-BWC-AF-CHK-PC)

1. Duly accomplished Application Form (DOLE-BWC-AF-CHK-PCN-A1 for OSH practitioner)
2. Two (2) recent 1"x1" ID pictures in red background for practitioner duly signed by the applicant at the back
3. Original Certificate of Employment indicating date of appointment at present position using the official company letter head and photocopy of previous employment certificate, if any
4. Photocopies of Actual Duties and Responsibilities at present position using the official company letterhead signed by immediate supervisor and Personnel Manager or authorized official of the company
5. Photocopies of certificates of completion of BWC prescribed training on OSH (40 hours) for practitioners and advanced training on OSH (80 hours) for consultants.
6. Photocopies of certificates of completion/attendance in other OSH related trainings/seminars
7. Photocopy of college diploma and Transcript of Records or Board Exam Certificate/PRC license if applicable

8. Proof/s of accomplishment or participation in OSH (accident reports, safety inspection reports, safety audit reports, safety and health committee reports/programs prepared/implemented and
9. Other supporting documents as proof of OSH practice.

For Renewal of Accreditation of Occupational Safety and Health Practitioners

1. Duly accomplished application form (DOLE-BWC-AF-CR-A2)
2. Updated Resume with recent picture
3. Two (2) recent 1" x 1" ID pictures in red background for Practitioners, duly signed by the applicant at the back
4. Summary of Accomplishments on OSH duly certified by the supervisor and employer using official letterhead of the company
5. Proof/s of accomplishments or participation in OSH (accident reports, safety inspection reports, safety audit reports, safety and health committee reports/programs prepared/implemented)
6. Photocopy of certificate of accreditation
7. Photocopy of certificate of attendance on additional OSH related training (at least 16 hours of OSH training per year or a total of 48 hours for 3 years, earned from DOLE recognized/accredited STO/institutions or any institutions authorized by law).
8. Other supporting documents as proof of OSH practice.

Where there is a change of employer/position, the following must also be submitted.

- a. Original certificate of employment indicating name, position and date of appointment at present position, using official letterhead of the company.
- b. Original copy of the Duties and Responsibilities at present position, using official letterhead of the company, signed by immediate supervisor and Personnel Manager or authorized official of the company.

Accreditation Fee

For Certificate/ID, Renewal/ID and Replacement Fee of OSH Practitioner:

Certificate and ID	-	P150.00
Renewal Certificate and ID	-	P150.00
Replacement Fee (upon presentation of proof of loss)-		P150.00

Validity period of Accreditation

Three (3) years, renewable every three (3) years

Where to File

DOLE Provincial Office may accept application but the Regional Director signs the Accreditation Certificate

WESTERN VISAYAS OCCUPATIONAL SAFETY and HEALTH NETWORK (WVOSHNET)

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