

DOLE ONLINE UNION REGISTRATION SYSTEM

TRAINING MANUAL

OVERVIEW

The Bureau of Labor Relations (BLR) Online Union Registration System (OURS) is a web-based app that enables online submission, evaluation and approval of applications, user account provisioning, and reports generation.

OURS provides an end-to-end process that gives BLR an efficient way to manage applications from external stakeholders.

1. Applicants

The Applicants can access the Online Union Registration System through any internet-connected mobile device or computer.

- 1.1. Go to <https://blr-ours.dole.gov.ph>. Login is not required upon initial application.
- 1.2. The default screen shows the following:
 - 1.2.1. Login Section - This section is used for user log in.
 - 1.2.2. Information Section - This section shows the Objectives, Who Can Apply, and requirements subsection.
 - 1.2.3. Apply Now Button - Clicking this button takes the user to the Application Page.



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT • BUREAU OF LABOR RELATIONS

ONLINE UNION REGISTRATION SYSTEM

ANNOUNCEMENT: This website is currently in BETA version.

Username



Password



Log in

[Forgot password?](#)

For comments and suggestions, please call out hotline: 111-111-1111

A Strategy to Promote Trade Unionism and the Right to Self-Organization

For detailed information, you can view/download Department Order No. 40-03, as amended, for private sector unions and Executive Order 180 for public sector unions.

Objectives

BLR-OURS allows submission of application for registration online, be able to track its status and immediately be informed when to get the Certificate of Registration.

Who can Apply?

Requirements

[Apply Now!](#)

1.3. The default Application Page consists of the following:

1.3.1. Private Labor Organizations -

This section is for Private Labor Organizations applicants.

1.3.2. Collective Bargaining Agreement -

This section is for CBA applicants.

1.4. Private Labor Organizations Page - This page shows all the relevant forms for Private Labor Organizations applications.

1.5. Collective Bargaining Agreement Page - This page shows all the relevant forms for CBA applications.

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Select from the categories below:

Private Labor Organizations	—
Collective Bargaining Agreement	—

[Back to home page](#)

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Select from the categories below:

Private Labor Organizations

Applications for Registration of the following shall be processed by the DOLE Regional/Field Office where the applicant principally operates/that issued its Certificate of Registration in accordance with Rule III and IV of DO 40-03, As Amended:

Application for Registration of Independent Labor Unions

Application for registration by a labor organization operating at the enterprise level that acquired legal personality through independent registration under Section 2-A, Rule III

1.6. Select DOLE Office Popup-
This page is where the user
will select which DOLE
office or field office the
application will be submitted.

Which DOLE Office are you applying at? Please select from the dropdown below:

DOLE Office

Field Office

Submit

[Go Back to Home Page](#)

Part I. Information About the Reporting Organization

1.7. Applicant Profile Popup - This page asks the applicant for the applicant's name and email address.

Let me know who you are:

Note: both fields are required

Name of President or Authorized Representative

Email (This Email will be used for status updates regarding your application)

[Submit](#)

[Go Back to Home Page](#)

Part I. Information About the Reporting Organization

Name of Applicant Association



Application for Registration of Workers' Associations Operating in More Than One Region

Reminder: All fields are required. Please put N/A or 0 for fields that are not applicable to you.

Part I. Information About the Reporting Organization

Name of Applicant Association

Applicant Association Address

Region

Province

Municipality

Applicant Association Contact Email Address

Applicant Association Contact Landline No.

1.8. Application Page - This page shows all the required information the applicant needs to provide for the application.