



Republic of the Philippines
Department of Labor and Employment
Regional Office No. VI
_____ FIELD OFFICE

JOB FAIR CLEARANCE

NO. _____
(FO VI – Yr-Month-Day-No.)

Having complied with all the requirements, this Clearance to conduct Job Fair is hereby issued to

with business address at

to conduct Job Fair at

_____ on _____

Subject to the following conditions:

1. Participating entities should registered in the Phil-jobnet and post their respective vacancies/approved Job Orders
2. Immediately after the conduct of the Job Fair. List of applicants registered, referred and hired on the spot (HOTS) with complete addresses and contact numbers, must be submitted to the Field Office.
3. To make a follow-up on the status of applicants with concerned employers and require submission of Placement Report within the prescribed reporting period.
4. To conduct pre-registration of applicants and registration of walk-in applicants in the Phil-jobnet System either on-line or off-line.

This clearance shall be valid only on the date specified unless otherwise revoked or cancelled by the Regional Director for violation of the revised Job Fair Guidelines.

Issued this ____ day of _____
at DOLE _____

FIELD OFFICE HEAD

A copy of this clearance must be posted in a conspicuous place and must be presented upon demand by proper authorities.