





Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
REGION VI

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\_\_\_\_\_  
(Complainant's Name/s)  
Complainant,

-versus-

Case No. \_\_\_\_\_

\_\_\_\_\_  
(Respondent's Name/s)  
Respondent.

x ----- x

**NOTICE OF HEARING**

To: \_\_\_\_\_  
(Respondent's Representative)  
\_\_\_\_\_  
(Company name of respondent)  
\_\_\_\_\_  
(Address of respondent)

\_\_\_\_\_  
(Complainant's  
name/representative)  
\_\_\_\_\_  
(Address of  
complainant/representative)

You are hereby notified that the Hearing will take place before the Hearing Officer at the \_\_\_\_\_ (DOLE Office/Field Office) \_\_\_\_\_, \_\_\_\_\_ (address of DOLE Office/Field Office) \_\_\_\_\_ on \_\_\_\_\_ (date) \_\_\_\_\_ at \_\_\_\_\_ (time) \_\_\_\_\_, in connection with the complaint inspection conducted on \_\_\_\_\_ (date of inspection) \_\_\_\_\_.

\_\_\_\_\_ (place issued) \_\_\_\_\_, Philippines. \_\_\_\_\_ (date) \_\_\_\_\_

\_\_\_\_\_  
(Name & signature of Provincial Head)  
PROVINCIAL HEAD