



EVALUATION FORM ON ACCREDITATION
OF OSH PRACTITIONER

Document No: **FM 5.2.6-05** Revision No: **0** Effectivity Date: **July 29, 2013**

OSH PRACTITIONER in _____ as _____

| | |
|--------------------|----------|
| NAME OF APPLICANT: | COMPANY: |
|--------------------|----------|

1. Duly accomplished DOLE Application form (DOLE-STO AF-PN-A1)(2 Copies), duly signed by the Applicant
2. Two (2) most recent pictures, (1"x1") in RED background, signed at the back
3. Original of Certificate of Employment indicating date of appointment at the present position
4. Original of ACTUAL Duties and Responsibilities at present position, using official company letterhead, signed by Personnel Manager or authorized company official
5. Photocopy of Certificate of Attendance/Participation on other OSH related Trainings/Seminars/Activities. Originals presented: Yes ___ / ___ No ___
6. Photocopy of College Diploma or Transcript of Records or Board Exam Certificates/PRC License, if applicable. Originals presented: Yes ___ / ___ No ___
7. Proof/s of individual accomplishments or participation in OSH
8. Photocopy of Certificate of Completion of prescribed 40-hour Basic Training on OSH: Originals presented: Yes ___ / ___ No ___
Issued by: _____ Inclusive Dates: _____


| REMARKS |
|---------|
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| I. EDUCATIONAL ATTAINMENT AND TRAININGS ON OSH | RATE | EW | ER | REMARKS |
|--|------|----------|----|---------|
| A. Highest Educational Attainment: _____ | | 2 | | |
| RATE: _____ PRC LICENSE NO. _____ | | | | |
| " 5 " Professionals with doctoral/masteral degree or its equivalent | | | | |
| " 4.5 " Professional with masteral units earned | | | | |
| " 4 " Professional with PRC license | | | | |
| " 3.5 " Graduate of Engineering/medical or any Bachelor's related degree/courses <u>w/o license/underboard</u> | | | | |
| " 3 " College undergraduate | | | | |
| B. Prescribed Course (0/5) _____ hrs. | | 2 | | |
| C. Other OSH Trainings _____ hrs. | | 2 | | |
| RATE for SP: above 350 = "5" ; 251 – 350 = "4.5"; 151-250 = "4"; 65-150 = "3.5"; 16-64 hrs. = "3.0" | | | | |
| TOTAL TRAINING HRS. <input type="text"/> | | | | |

| Title of Training | T_Hours | Conducted by |
|-------------------|---------|--------------|
| | | |
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| | | |
| | | |

| <p>Maximum equivalent rate = 30 Minimum points for SP = 22</p> <p>Sub-total for item I (Sub-total = A+B+C) <input style="width: 50px;" type="text"/></p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|----------------|------------------|-----------------------|------------|-----------------------|-------|---------|---------|----------|-----|-------------|-------------|-------------|-------|-------------|-------------|-------------|-----|----------------|------------------|------------------|--|------|----|----|--|----------|--|
| II. EXPERIENCE IN OSH | | | REMARKS | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>TOTAL OSH EXPERIENCE <input style="width: 50px;" type="text"/></p> <p>Safety Practitioner <input style="width: 50px;" type="text"/></p> <table border="1" style="width:100%"> <tr> <th>RATE</th> <th>Board Passer</th> <th>Underboard</th> <th>College Undergraduate</th> </tr> <tr> <td>"3.5"</td> <td>3 years</td> <td>4 years</td> <td>10 years</td> </tr> <tr> <td>"4"</td> <td>4 – 6 years</td> <td>5 – 7 years</td> <td>11-13 years</td> </tr> <tr> <td>"4.5"</td> <td>7 – 9 years</td> <td>8 -10 years</td> <td>14-16 years</td> </tr> <tr> <td>"5"</td> <td>10 yrs & above</td> <td>11 years 7 above</td> <td>17 years & above</td> </tr> </table> | RATE | Board Passer | | Underboard | College Undergraduate | "3.5" | 3 years | 4 years | 10 years | "4" | 4 – 6 years | 5 – 7 years | 11-13 years | "4.5" | 7 – 9 years | 8 -10 years | 14-16 years | "5" | 10 yrs & above | 11 years 7 above | 17 years & above | <table border="1" style="width:100%"> <tr> <th>RATE</th> <th>EW</th> <th>ER</th> </tr> <tr> <td></td> <td style="text-align: center;">8</td> <td></td> </tr> </table> | RATE | EW | ER | | 8 | |
| RATE | Board Passer | Underboard | College Undergraduate | | | | | | | | | | | | | | | | | | | | | | | | | |
| "3.5" | 3 years | 4 years | 10 years | | | | | | | | | | | | | | | | | | | | | | | | | |
| "4" | 4 – 6 years | 5 – 7 years | 11-13 years | | | | | | | | | | | | | | | | | | | | | | | | | |
| "4.5" | 7 – 9 years | 8 -10 years | 14-16 years | | | | | | | | | | | | | | | | | | | | | | | | | |
| "5" | 10 yrs & above | 11 years 7 above | 17 years & above | | | | | | | | | | | | | | | | | | | | | | | | | |
| RATE | EW | ER | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 8 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>NOTE: Additional trainings may be converted to years of experience where 80 hours = 1 year Must have a minimum of 2 years actual experience in OSH</p> <p>Sub-total for item II <input style="width: 50px;" type="text"/></p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**plus two (2) years to actual involvement in OSHS practice due to accumulated 184 training hours.*

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|  DEPARTMENT OF LABOR AND EMPLOYMENT BUREAU OF WORKING CONDITIONS Occupational Health and Safety Division | EVALUATION FORM ON ACCREDITATION OF OSH PRACTITIONER | DOLE-BWC-AF-PN-EV Rev. Code: 070405-03 Page 2 of 2 |
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| DETAILS OF OSH EXPERIENCE: | | | |
|----------------------------|----------|---------|--------------|
| Inclusive Dates | Position | Company | T_Experience |
| | | | |
| | | | |
| | | | |
| | | | |
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|--|---|---|----|----|--|--|--|---------|
| III. INTERVIEW RESULTS <i>(The evaluator must use his/her judgment based on the submitted reports, verification made and interview conducted)</i> PART I 1. KNOWLEDGE/ACCOMPLISHMENTS ACHIEVEMENTS | <table border="1" style="width:100%;"> <tr><td style="width:33%;">RATE</td><td style="width:33%;">EW</td><td style="width:33%;">ER</td></tr> <tr><td> </td><td> </td><td> </td></tr> </table> | RATE | EW | ER | | | | Remarks |
| RATE | EW | ER | | | | | | |
| | | | | | | | | |
| PART II 2. VALUES (work ethics, integrity, sense of responsibility, positive attitude and principles) | <table border="1" style="width:100%;"> <tr><td> </td><td> </td><td> </td></tr> </table> | | | | | | | |
| | | | | | | | | |
| <table border="1" style="width:100%;"> <tr> <td style="width:50%;"> Maximum points for SP = 30 Minimum points for SP = 21 </td> <td style="width:50%; text-align: right;"> Sub-total for Item III <input style="width: 50px;" type="text"/> </td> </tr> </table> | Maximum points for SP = 30 Minimum points for SP = 21 | Sub-total for Item III <input style="width: 50px;" type="text"/> | | | | | | |
| Maximum points for SP = 30 Minimum points for SP = 21 | Sub-total for Item III <input style="width: 50px;" type="text"/> | | | | | | | |

| OSH Practitioner: Minimum Passing Rate = 71 points | | | |
|--|--|------------------|---|
| | | Minimum Points | Actual Points |
| | | OSH Practitioner | |
| I. Education & Training | | 22 | |
| II. OSH Experience | | 28 | |
| III. Interview Results | | 21 | |
| | | 71 | <input style="width: 50px;" type="text"/> |

Actions Taken / Comments / Recommendations:

| | | | |
|----------------|--|----------------|--|
| Evaluated by: | | Reviewed by: | |
| Name/Position: | | Name/Position: | |
| Date: | | Date: | |