



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
REGION VI

Passport Size
Photo

Document Number:
FM 5.3.4-02

Revision No.
0

Effectivity Date:
July 29, 2013

Working Child Permit (WCP)

APPLICATION FORM

PERSONAL DATA OF THE CHILD

Name of the Child : _____
(Last Name) (First Name) (M.I.)

Home Address : _____ Tel. No.: _____

Date of Birth : _____ Place of Birth : _____

Age : _____ Male Female Height: _____ Weight : _____

Education : In-school Out-of-School Pre-School Not Applicable

NAME OF PARENTS/GUARDIAN

Father : _____ Occupation : _____

Mother : _____ Occupation : _____

Guardian : _____ Occupation : _____

NATURE OF WORK

i. For public entertainment or information

- Cinema Television Commercial (specify products or services to be endorsed)
 Theater Radio Public relations activities or campaigns
 Print materials Others, specify _____

i. For family undertakings

The child works under the sole responsibility of Parent Guardian
Specify the child's activity or work _____

TERMS AND CONDITIONS

Duration:

Start (day/month/year) _____ End (day/month/year) _____

No. of hours of work/day _____ Role _____

Daily work schedule/day _____ Location (pls. specify exact details) _____

Remuneration _____

The following are provided to the child:

- Comfortable workplace and adequate quarters
 Break or rest periods in comfortable day beds or couches
 Clean and separate dressing rooms and toilet facilities for boys and girls
 Adequate meals and snacks and sanitary facility
 All the necessary assistance to ensure the adequate and immediate medical and dental attendance to

an injured or sick child in case of emergency
 Others, please specify _____

DATA ON EMPLOYER

1. Public entertainment or information

Producer Advertiser Ad Agency
 Talent Caster Talent Agent Talent Manager

Name of Establishment/Company: _____ Tel. No.: _____

Address : _____ Fax : _____ E-mail: _____

Business Permit No. : _____ Date Issued _____ Valid Until: _____

SEC Reg. No. : _____ : _____

_____ : _____

2. Family Undertaking

Parent Guardian Family member other than the parent, specify

DOCUMENTS SUBMITTED

First Application

Succeeding Application

Birth Certificate or Certificate of Latest Registration of Birth

Original WCP Card

Notarized Employment Contract

Application Form

Medical Certificate

Employment Contract

Proof of Schooling (any of the following)

Medical Certificate

Certificate of Enrollment

Certificate of Enrollment

Current school identification card

Current school identification card

Report Card

Report Card

2 Passport Size Photographs

2 Passport Size Photographs

Application Fee

Application Fee

If child is not enrolled, describe program for education, training and skills acquisition for the working child:

ADDITIONAL DOCUMENTS SUBMITTED

Public entertainment or information -

Certified true copy of Business Permit or Certificate of Registration

Family Undertaking -

For parent, legal guardian or other member of the family (any of the following):

Latest passport

Latest postal/company identification card

Driver's License

For legal guardian -

Authenticated proof of legal guardianship

I hereby certify that the information contained herein are true and correct to the best of my knowledge.

Document Number: FM 5.3.4-02	Revision No. 0	Effectivity Date: July 29, 2013
--	--------------------------	---

Printed Name & Signature of Employer

Printed Name & Signature of Parent/Guardian

Date Filed _____

SUBSCRIBED AND SWORN to before me this _____ day of _____, _____.
Affiant exhibited his/her Community Tax No. _____ issued on
_____ at _____.

Doc. No. _____ ;

Page No. _____ ;

Book No. _____ ;

Series of _____ ;