



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
REGION VI

Document Number:
FM 5.4.2.1 -02

Revision No.
1

Effectivity Date:
January 15, 2016

MEMORANDUM FOR: **The Honorable Secretary of Labor and Employment**
FROM: **The Personnel Selection Board**
SUBJECT: **Proposal for the _____ () Vacant _____ (SG__) Position**
Qualification Standards:
Education:
Experience:
Training:
Eligibility:

In consideration of the above-mentioned vacancy, the Selection Board screened the qualifications of the following candidates:

CANDIDATE	PRESENT POSITION/ SALARY GRADE	CS ELIGIBILITY	EDUCATION/ TRAINING	EXPERIENCE	TOTAL

RECOMMENDED BY THE SELECTION BOARD: _____

Chairman

Member

Member

Member