

REGISTRATION OF WORKERS' ASSOCIATION

Under PD 442 of the Labor Code of the Philippines, as amended, the DOLE is mandated to process the application for registration of workers' association organized for the mutual aid and protection of its members or for other legitimate purposes except collective bargaining in order for them to acquire legal personality.

Workers' Association registration refers to the process of determining whether the application for registration of such organization complies with the documentary requirements prescribed under Rule 3 and 4 of DOLE Department Order No. 40—03, as amended.

Client/s/Applicant/s

Working Youth, Overseas Filipino Workers, Persons with Disabilities, Displaced Workers and all other workers, including ambulant, intermittent workers, the self-employed, rural workers and those without definite employers.

Requirements

1. Duly accomplished and notarized Application Form
2. Name of the association officers and their addresses
3. Minutes of Organizational Meeting and Attendance Sheet
4. List of Members
5. Financial Report if in existence for at least one (1) year
6. If less than 1 year, and has not collected any amount, a certification to this effect.
7. Constitution and by-laws accompanied by the names and signatures of ratifying members
8. Minutes of adoption or ratification of the constitution and by-laws, date/s when ratification was made and list of ratifying members.
9. Minutes of adoption or ratification is not required if it is done simultaneously with the organizational meeting and the same is reflected in the minutes of the organizational meeting including the date/s when ratification was made and list of ratifying members.

Validity Period of the Registration

Indefinite

Registration Fee

P70.00

Where to apply?

Provincial Office